Fellowship of Christian Military Ministries (FCMM)
Administrative Procedures

General Procedures:

1. The Conference Planning Team (CPT) oversees the Annual Conference. The CPT consists of the Executive Leader of the immediate past, present, and future conference host ministries and the FCMM Coordinator.

2. Any decisions concerning FCMM in general and the Annual Conference are the responsibility of the CPT. No structural or philosophical changes can be made to the Basic Information, Administrative Procedures, or The Purpose of the Annual Conference documents without input from the Executive Directors of the nine host ministries of the FCMM. Generally, representatives from the nine host ministries will meet together every five years or as needed.

3. Participation by associated ministries in the annual conference or other official gatherings is by voluntary association.

4. The views of the FCMM do not necessarily reflect the individual ministries they represent.

Annual Conference Guidelines:

1. The Annual Conference is planned and hosted on a rotating basis by nine of the associated military ministries: Association for Christian Conferences, Teaching and Service (ACCTS); Cadence International; Christian Military Fellowship (CMF); Cru Military; Club Beyond/Military Community Youth Ministries (MCYM); Military Missions Network (MMN); Officers' Christian Fellowship (OCF); Olive Branch International (OBI); and Navigators Military & First Responder (Navs). Host ministries are free to swap years.

2. The host ministry determines the agenda and all related decisions in conjunction with the CPT and the planning and hosting guide for the conference.

3. The host ministry provides a written synopsis of the annual conference which is considered part of the FCMM historical record.

4. The FCMM Coordinator initiates the CPT meetings, records and distributes the minutes of the CPT meetings, and handles registration and communication regarding the annual conference, all in coordination with the host ministry.

5. The FCMM Coordinator maintains records of the Annual Conferences and the guiding documents of the FCMM: Brief Overview and History, Basic Information, Administrative Procedures, Distribution List, the Planning and Hosting the Annual Conference Guide, and The Purpose of the Annual Conference.

6. The FCMM Coordinator maintains the FCMM Distribution List. Included on this list are individuals from para-church military ministries with a national and/or international focus and individuals from Christian ministries that have a component of military ministry under the umbrella of their overall mission. It can also include individuals from other like-minded ministries or organizations reaching and serving the military. The Distribution List is reviewed each year by the CPT.